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Ministry of Education

System Services

Webmail for Faculty/Staff
Webmail for Student

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[Campus Information System](#) [Click](#)

Web Link

CGU News Center

Quick Link

Chang Gung University Calendar
Formosa Plastics Group Museum
Library
Biomedical Journal
Chang Gung Nursing
Chang Gung Journal of Humanities and Social Sciences



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Related agencies



長庚大學 校務資訊系統

- (H)首頁
- (C)課程查詢

公告事項

[教務處] 109學年度第2學期大學部隨班(必修)課程自動加選結果

請於登入系統後，點選 [選課結果] 查詢。
如需隨班(必修)課程自動轉檔作業相關說明，請洽教務處課務組。
課程自動轉入後，不需上網預選。
其餘課程，請於預選期間上網選填志願，再統一進行分發。

[教務處] 109學年度第2學期課程預選

自2020/12/21 09:00 至 2020/12/25 17:00
開放109學年度第2學期課程預選. (Online Course Selection Guide)
預計 2020/12/30 17:00 前公佈預選分發結果。
※ 依據教務處和語文中心規定。
※ 大學部學生必須完成英檢成績登錄才能預選課程。
※ 相關操作說明請參考以下連結：

- 《預選系統操作說明》
- 《預選志願分發流程》

使用說明

請於**登入系統 (Sign In)**後，點選上方功能列以執行各項功能。

如果您忘記密碼，請按此 << 查詢密碼提示 >> 。

如需詢問各項校務作業之相關規定，請洽各作業負責人：
※ 長庚大學總機：(03)211-8800 ※

- 教學大綱、進度輸入：教務處 吳淑貞小姐 分機5032
- 課程加選選、預選：教務處 簡翰軒小姐 分機5981 (查詢說明 Online Course Selection Guide)
- 研究成果登錄：研發處 葉美君小姐 分機5014
- 大學部學籍資料：教務處 莊彥容小姐 分機5980
- 研究生學籍資料：教務處 楊仁志先生 分機5046
- 大學部抵免與成績查詢：教務處 陳琮佳先生 分機5033
- 研究生抵免與成績查詢：教務處 楊仁志先生 分機5046
- 兵籍資料登錄：學務處 周佳玲小姐 分機2052
- 銀行帳號登錄：會計室 張煒琦小姐 分機5015
- 工務請修作業：當錄組 蘇柏互先生 分機5599

The payment slip:
Because English version of the Information System is not available now, you may use google translate to see the English translations.
Click "Sign In" on the right upper side.

單一登入

- 教職員 WebMail
- 圖書資訊系統
- 數位學習 E-Learning
- 學生學習歷程 E-Portfolio
- IR辦學績效巨量分析系統
- 活動報名系統

電子表單

- 線上核簽管理系統
- [各項作業說明]

校務作業

- [教務] 學生證悠遊卡掛失及補發
- [教務] 申請成績單及證明文件
- [學務] 學生獎助學金資訊
- [學務] 學生失物招領公告
- [學務] 優秀應屆畢業生及校友推薦系統
- [總務] 掛號信件查詢
- [總務] 校內分機查詢
- [總務] 工務請修系統 (自 2020/9/14 起請至線上核簽系統填單請修)

快速連結

- 長庚大學 首頁
- 長庚大學 資訊中心
- 長庚大學 教務處
- 長庚大學 學務處
- 長庚大學 研發處

長庚大學單一登入系統

為確保帳號安全，首次使用單一登入系統時必須變更密碼。

According to security policy, you have to change your password for the first time.

教職員登入說明 Faculty & Staff	學生登入說明 Student	使用手冊 User Guide
常見問題 FAQ	忘記密碼 Forgot Password	關於單一登入 About SSO

Enter your "Student ID number and Default Password", and click "LOGIN".

CGU SSO

帳號 Account

密碼 Password

登入 LOGIN

Chang Gung University School Affairs Information System

(H) Home (C) Course inquiry (O) Preliminary selection (M) Course selection result (R) Research results registration (S) Educational e-point pass (G) Results query (P) Receipt printing

Notice

Instructions for use

After **logging in to the system (Sign In)**, click the upper function bar to execute various functions. **If you forget your password, please click here <<Query Password Reminder>>**.

If you need to inquire about the relevant regulations of various school tasks, please contact the person in charge of each task:

※ Chang Gung University Switchboard: (03)211-8800 ※

- Syllabus and progress input: Ms. Wu Shuzhen, Office of Academic Affairs, ext. 5032
- Course selection and pre-selection: Ms. Jian Yuxuan, Office of Academic Affairs, extension 5981 ([Course Selection Guide Online Course Selection Guide](#))
- Research results login: Ms. Ye Meijun, R&D Department, extension 5014
- University Student Information: Ms. Zhuang Yanrong, Office of Academic Affairs, ext. 5980
- Graduate student status information: Mr. Yang Renzhi, Office of Academic Affairs, ext. 5046
- University credit and score inquiry: Mr. Chen Congjia, Office of Academic Affairs, ext. 5033
- Postgraduate credit and score inquiry: Mr. Yang Renzhi, Office of Academic Affairs, ext. 5046
- Military registration information: Ms. Zhou Jialing, School Affairs Office, extension 2052
- Bank account login: Ms. Zhang Tingqi in the accounting room ext. 5015
- Public Works Request for Repair: Mr. Su Baigen of the Yingzhan Group, ext. 5599

If an error occurs in the system, please contact the Information Center Service Desk Extension 5231.

System Development: Information Center Software Group

Click "Receipt printing"

Single sign-on

- [Staff WebMail](#)
- [Book Information System](#)
- [E-Learning](#)
- [Student learning journey E-Portfolio](#)
- [IR School Performance Mass Analysis System](#)
- [Event registration system](#)

Electronic form

- [Online approval management system](#)
- [\[Description of each job\]](#)

Deep Plowing School

- [Course Activity Optional System](#)
- [Course notes and course Q&A](#)

School work

- [\[Educational Affairs\] Reporting loss and reissuance of student ID card](#)
- [\[Educational Affairs\] Application](#)

Chang Gung University School Affairs Information System

(H) Home (C) Course inquiry (O) Preliminary selection (M) Course selection result (R) Research results registration (S) Educational e-point pass (G) Results query **(P) Receipt printing**

List of documents

➤ [Office of Academic Affairs] Exit Form

➤ [Office of Academic Affairs] Freshman Registration Procedure Sheet

➤ Registration Payment Form/ Medical Examination Payment Form/ Query Payment Record/ Student Union Fee Payment Form

[Click](#)

Description

For questions about the registration payment form, please contact: Mr. Zhuang Jinyu, Accountant Office, ext. 3400. [Accounting office website?](#)

Print payment slip

Click

Tuition and fees payment record query

Print out the payment slip for new students

Free for non-new students

Print student union payment slip

Tuition and fees payment certificate

Freshman registration procedure sheet

Free for non-new students

Precautions for printing bills

1. Matters related to payment

1. During the payment period, please bring the payment slip to the local post office to pay at the counter, or pay by ATM or credit card (Internet, telephone voice) payment method (if you pay by credit card, please make sure to complete the payment within the payment period).

2. Please refer to the [tuition and miscellaneous fee standard](#) and [payment method description for the tuition and miscellaneous fee payment method and refund standard form](#)

2. Educational affairs related matters

1. Registration regulations: Those who have not completed the registration before the end of the second week after the school start date may be ordered to withdraw from the school. However, if the registration is requested to be postponed due to special circumstances, this is not the limit.

2. Calculation of tuition and fees:

(1) The tuition fee is calculated based on the credits for undergraduates who choose courses less than 9 credits. If the courses are more than 10 credits (inclusive), full tuition and miscellaneous fees must be paid; students who enroll less than 3 credits after the 107 academic year will receive 3 credits.

(2) The third grade (inclusive) and above for doctoral and master's classes: calculated based on credits, credits will be charged for less than 9 credits (inclusive); full tuition and miscellaneous fees for more than 10 credits (inclusive); less than 3 credits will be charged for 3 credits.

(3) The on-the-job full-time master class of the graduate school is charged according to the school's tuition and miscellaneous fees.

3. Application for suspension and withdrawal: Scholars who apply for suspension (withdrawal) one day before the start of semester will be exempted from paying tuition and miscellaneous fees; after the start of semester, the refund or supplementary payment standard is calculated based on the "starting day".

4. Course selection: the first to second week for online addition and withdrawal, and only the "third week addition application" in the third week.

5. If the postponement is over, the resumption of school wants to be extended, and the student status set in the original leisure card student card is restored, the student is required to take the card to the registration (research and teaching) section of the Academic Affairs Office.

3. Student loan for school

1. Eligibility for loan application: the family with an annual income of less than 1.2 million (for those with an annual income of less than 1.2 million, two children in the family are required to attend a senior middle school or above) can only apply for a school loan (the income is included in the student, parent (or guardian)) And spouse)

2. Application process: Bank of Taiwan guarantees → login in the school information system → pay the insurance policy (second copy) and the registration payment slip back to the school (within 1 week after the start of school) → approval by the school affairs office → complete the application procedure.

3. For detailed application procedures, please refer to the [website of the Office of Academic Affairs](#).

Four, student insurance

According to the principle of the Ministry of Education subsidizing private colleges and universities to handle student group insurance assignments, those who choose not to participate in student group insurance will not be subsidized for group insurance expenses and need to sign a closing letter. Therefore, those who do not participate in the student group insurance, please bring the payment certificate and the closing letter to the health care team within two weeks after the start of the school to apply for a refund. Those who do not apply within the deadline will not be processed. Student group insurance premiums are in line with the deadline for applying for subsidies from the Ministry of Education and the insurance company's additional insurance schedule. Therefore, those who have not paid before 4/1 and 11/1 each year will not be insured, and please fill in the closing letter and return it by yourself To the security group.

5. For other matters, please refer to: [Tuition and Miscellaneous Fees Area](#), and [Registration Instructions for Academic Affairs Office](#).

I have understood the above description

Step 1: Click

Print

Step 2: Click for the payment slip

Print the payment slip (including insurance premium)

Not participating in Ping An Insurance

Student Billing & Payment Form

DUE DATE

109學年度第1學期註冊繳費單

繳費期限:109年8月26日

PAY TO: CHANG GUNG UNIVERSITY

A/C NO.

Real payment

戶名	長庚大學				
郵政劃撥帳號	11515504	特戶存款交易代碼	0516		
金融卡轉帳繳款	銀行代碼: 700	繳款帳號: 6102410206430399	Check payment No.		
實繳金額: 肆萬伍仟柒佰陸拾陸元整					
收費項目及金額	學費	1.	31,520	(收款戳記)	
	雜費	2.	7,008		
	學生團體保險費	3.	238		
	住宿費	4.	7,000		
	境外生保險費	5.	0		
	論文學分費	6.	0		
	小計:	7.	\$45,766		
	學雜費減免: \$		0		
	台銀助學貸款: \$	8.	0		
獎學金減免: \$		0			
實繳金額: \$	9.	45,766			
部別	10. 大學部	年級	12. 4	學號	14.
科系	11. 工商系	班別	13. 甲	姓名	15.

- 1.學費Tuition
- 2.雜費Miscellaneous Fees
- 3.學生團體保險費Student Accident Insurance
- 4.住宿費Dormitory Charge
- 5.境外生保險費National Health Insurance
- 6.論文學分費Tuition for Thesis
- 7.小計Total Amount
- 8.獎學金減免Scholarship Deduction
- 9.實繳金減免Real payment
- 10.部別Program
- 11.科系Dep.
- 12.年級Year
- 13.班別Class
- 14.學號ID no.
- 15.姓名Name

Latest Update 資料更新日期: 109年07月29日

第二聯: 收據聯(學生收執), 請妥善保管(可作為申報所得稅憑據) 經辦:

Second Scroll: Receipt Scroll (Student's copy)

Please keep the original receipt.

郵政劃撥儲金特戶存款單		交易代號: 0516		帳號戶名金額
收款帳戶	帳號: 11515504 帳號條碼: 		機器印證欄	
	戶名: 長庚大學			
實繳金額: 肆萬 伍仟 柒佰 陸拾 陸元整				收款戳記
部別	大學部	年級	4	
科系	工商系	班別	甲	
印證欄	銷帳條碼 		金額條碼 	

第一聯: 郵局留存聯 主管: 經辦: